

BlueCross BlueShield: Blue Access for Members Instructions

1. Go to <http://www.bcbsil.com/> or go to our employees tab on our Corporate Homepage and click on the BlueCross BlueShield website link.
2. Click on “Log In” on the right side.
3. Click “Register Now.”
4. Enter your information in the required fields on the left hand side.
 - a. On the right hand side you will see “Plan Information”
 - i. This information you will find on your BlueCross BlueShield medical card. (Group Number, Identification Number)
 - b. Hit “Next”
5. Security:
 - a. User ID: must be at least 7 characters long and contain only letters and numbers.
 - b. Passwords: must be at least 6 characters long and must contain at least 1 letter and 1 number.
 - c. Security Question.
 - d. Hit “Next”
6. Subscriptions and Notifications
 - a. Mail preferences: paper or paperless
 - b. Email preferences
 - c. Mobile Preferences
 - d. Hit “Next”
7. Terms of Use
 - a. Read and check box next to “I agree to these terms of use” at bottom of page.
 - b. Hit “Next”
8. Confirmation
 - a. You will receive an email from BlueCross BlueShield confirming your email address is valid.
9. Congratulations, you may now log in to Blue Access for Members!